

Premedical Education Advisory Council
draft minutes of July 15, 2005 meeting

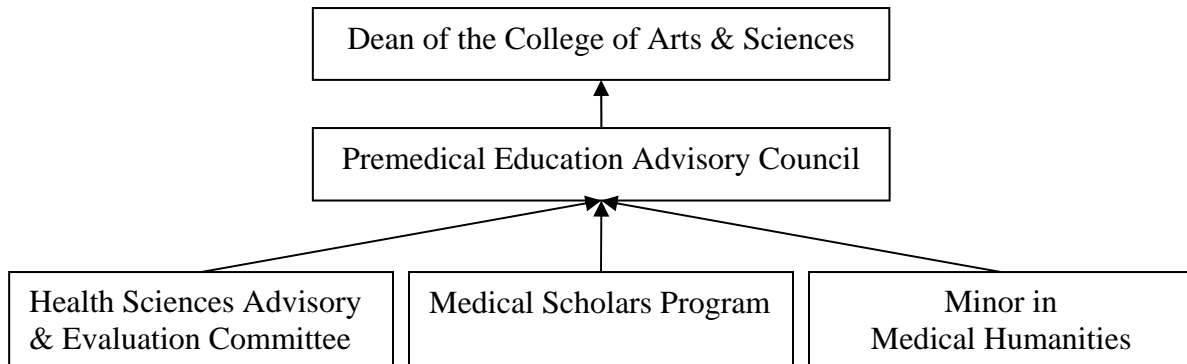
Present: Frederick Adams, Clara Callahan, Virginia Collier, Florence Schmiege, George Watson, Helen Williams
Excused: Marcia Watson-Whitmyre

Final Agenda

1. Role of Advisory Council
2. Brief reports, updates, and discussion:
 - a. Medical Scholars Program (MSP)
 - b. Minor in Medical Humanities
 - c. Health Science Advisory and Evaluation Committee (HSAEC)
3. Early Admissions program at George Washington University

1. Members introduced themselves and we reviewed the recommendations from the Feb 2004 report of the UD Premedical Programs Evaluation. Pages 15 and 16 of the report were distributed; these pages described the proposed formation and function of a premedical council, hereafter referred to as PEAC.

The figure on page 15 labeled ‘Proposed Administrative Structure of Premedical Programs’ was discussed, in particular the references to the departments that were inserted between PEAC and the three premed curricular elements. The revised administrative structure shown below is a more accurate depiction.



The proposed functions of PEAC on page 16 of the report were next discussed. The first three bullets regarding appointments were clarified; the Dean appoints chairs/directors in the College. Management of the budget for premed elements will remain with the Dean and the Dean’s Office representatives on PEAC. The remaining functions proposed on page 16 were endorsed by the members. A suggested addition was for PEAC to oversee development and maintenance of a website devoted to premed education.

2.a. Recommendations regarding the Medical Scholars Program were reviewed (page 20-21 of review report). Recommendations to renew the commitment to MSP by UD and Jefferson Medical College were discussed, including appropriate space for the administrative office at UD and establishment of a liaison at TJU to MSP and oversight of MSP students at JMC.

A thorough curriculum review of MSP was endorsed by PEAC. The need for adequate representation of JMC on the review committee, as well as members from the local medical community, was discussed. It was agreed that the process would be launched at the next meeting of PEAC. Nominees for membership on the review committee should be forwarded to George Watson.

Florence Schmieg continues to serve as director of MSP, an appointment that continues through August 31, 2007.

2.b. The review committee recommendation to move faculty advisement of the Minor in Medical Humanities to a faculty member in the humanities was endorsed by PEAC. Prof. Mark Greene of UD will be invited to the next PEAC meeting. At the next meeting PEAC will also consider the question of specific course offerings needed to support the minor.

2.c. HSAEC completed its interviews and recommendations in June. Florence Schmieg agreed to continue as chair of HSAEC for another year. The list of members was reviewed and it was noted that Linda Dion, biological sciences, was inadvertently missing from the list. It was also noted that Cherie Dotson, chemistry and biochemistry (director of NUCLEUS) has resigned her position. Expansion of membership was discussed regarding the desire for new members, for additional representation from other colleges, and additional participation from the medical community, particularly retired physicians. In late August, the Dean's Office will issue letters of thanks to the members of HSAEC, accompanied by invitations to continue membership.

The review recommendation that all premedical students go through HSAEC was endorsed by the Dean's Office following the report and this is now the current practice.

3. In March 2005, UD was approached by a representative of George Washington University regarding the possibility of establishing an early admissions program to its medical school. This was discussed briefly and it was decided to return to this matter at the next meeting after PEAC members review the proposal more thoroughly and constituents are surveyed.